

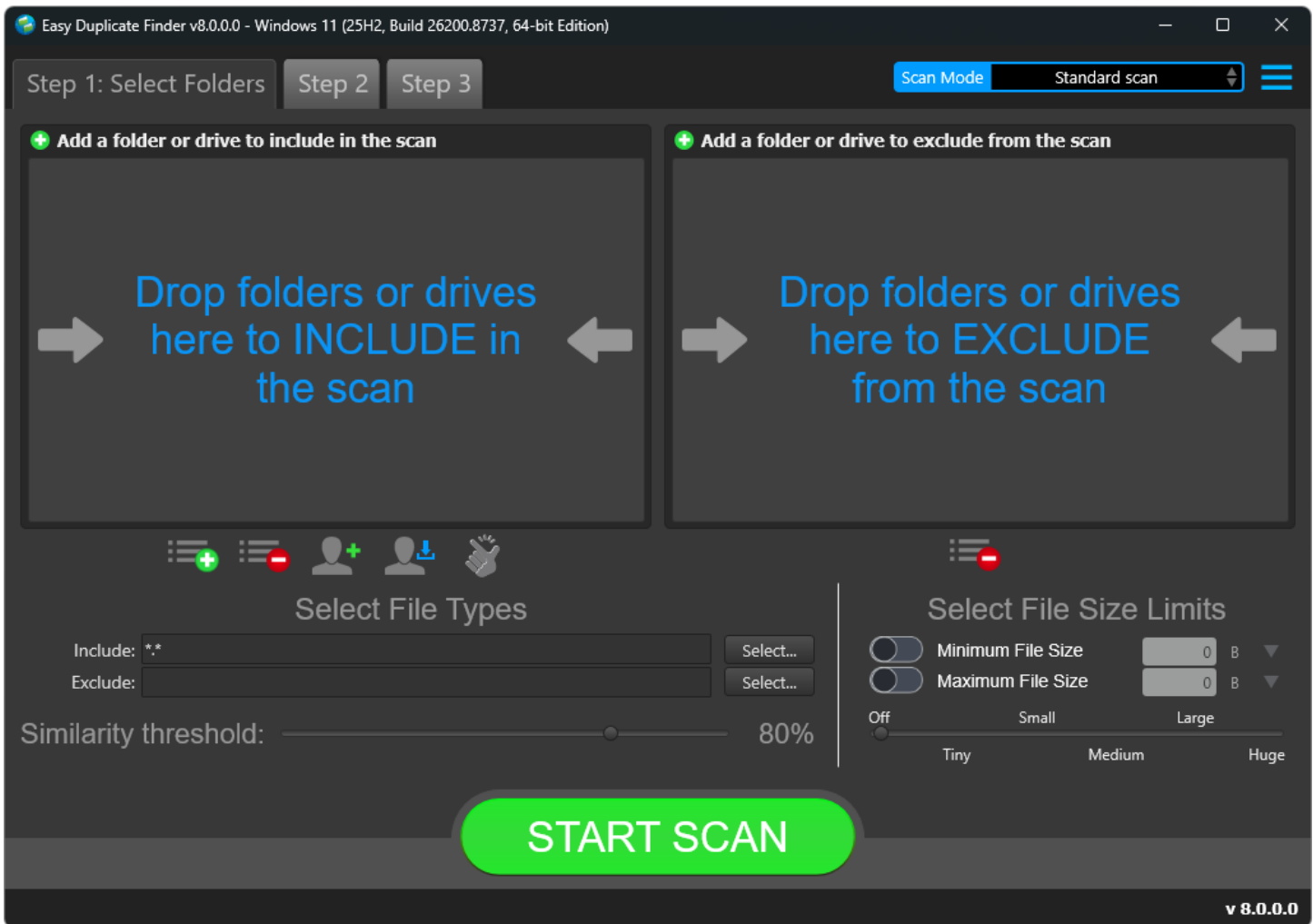
Easy Duplicate Finder™

Quick Reference Card

Keep this guide beside you while using Easy Duplicate Finder.

1. First Scan (60 Seconds)

- ① Click INCLUDE and add the folders you want to scan.
- ② Leave Standard Scan selected.
- ③ Click Start Scan.
- ④ Wait for the scan to finish.
- ⑤ Review duplicate groups.
- ⑥ Remove duplicates safely.



2. Recommended Scan Modes

Task	Recommended Mode
Most duplicate files	Standard Scan ★
Maximum accuracy	Byte-by-Byte
Compare folders	Folder Comparison
Duplicate emails	Outlook Scan
Cloud storage	Google Drive / Dropbox / OneDrive

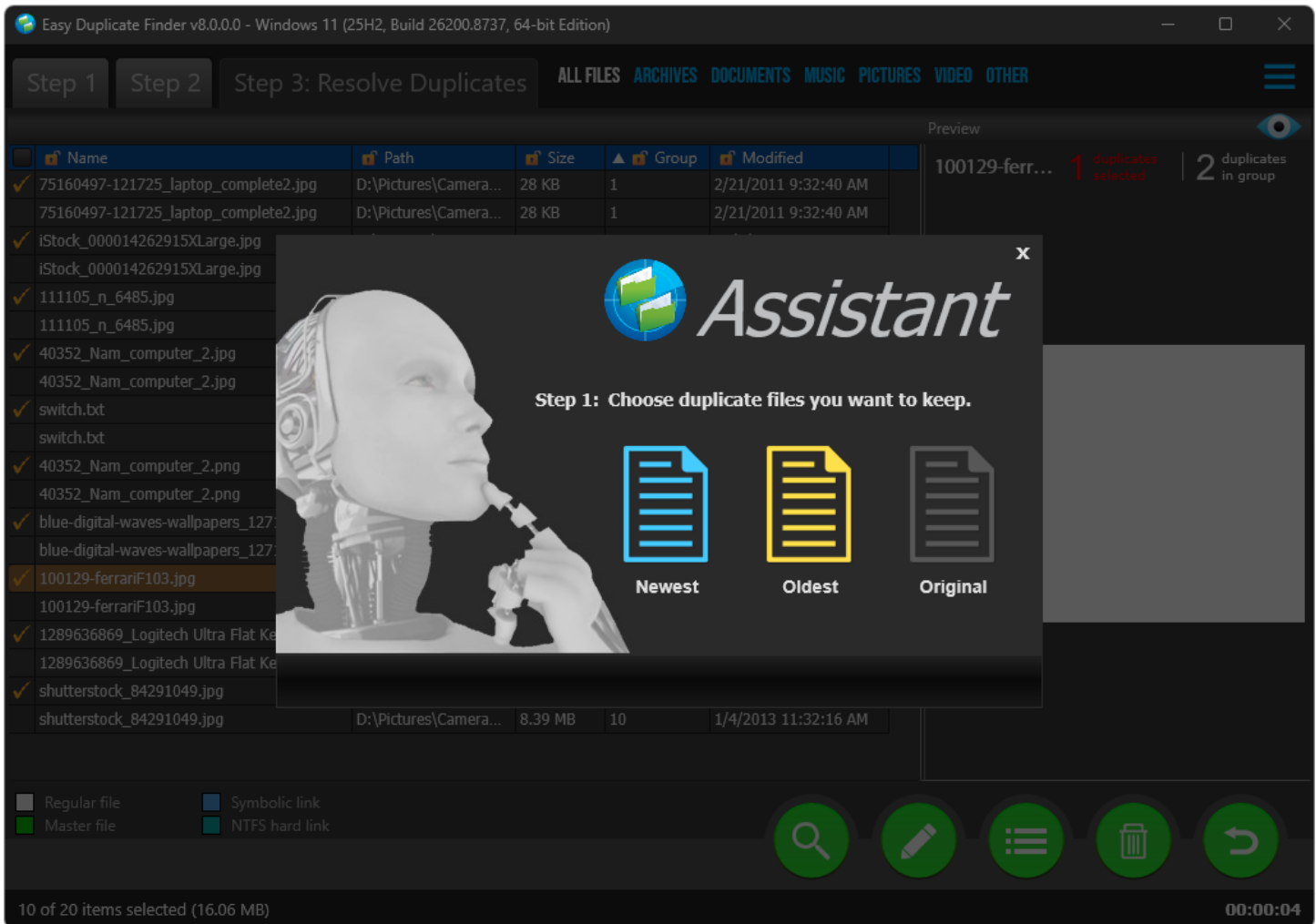
3. Safe Removal Checklist

- ✓ Use Manual Review for your first scans.
- ✓ Preview important files.
- ✓ Leave Original File Protection enabled.
- ✓ Choose Move to Recycle Bin.
- ✓ Use Undo if needed before another scan.

Quick Reference Card (Back)

Assistant

Automatically select duplicates using rules such as Keep Newest, Keep Oldest, or Keep Originals.



Expert Tips

- Scan Pictures before scanning your entire drive.
- Save large scan results.
- Scan external drives separately.
- Review duplicate groups instead of selecting everything.
- Export reports for auditing.

Common Problems

Problem	Solution
No duplicates found	Verify folders and use Standard Scan.
Can't delete files	Close applications using the files.
Deleted wrong file	Use Undo or restore from Recycle Bin.
Slow scan	Scan fewer folders or adjust settings.

Need More Help?

See the full User Manual for complete instructions.

Website: <https://www.easyduplicatefinder.com/>

Support: <https://www.easyduplicatefinder.com/help.html>

Knowledge Base: <https://www.easyduplicatefinder.com/tech-tips.html>

